

Kosovo Real Estate Cadaster and Geospatial Infrastructure Project (REGIP)

Terms of Reference for

National Spatial Data Infrastructure (NSDI) Specialist

Reference No. XK-KCA-501212-CS-INDV

The Government of Kosovo GoK has received a Credit from the International Development Association (IDA) in the amount of 14.60 million EUR to finance the Real Estate Cadaster & Geospatial Infrastructure Project, expected to be implemented within a five years period. The proposed Project aims to assist the Government of Kosovo to increase the transparency and quality of land administration and geospatial data and services. The Kosovo Cadastral Agency (KCA) is the implementing agency for REGIP project within which a Project Implementation Units (PIU) will be established. The PIU will be staffed with a Head of PIU, Procurement Specialist, Financial Management Specialist, Public Relation and Communication, Legal Specialist, National Spatial Data Infrastructure (NSDI) specialist and other technical staff such as GIS/Cadastral expert, etc. The PIU will be responsible for day-to-day Project implementation and for providing specific technical oversight to project activities. The PIU will be responsible for all fiduciary aspects, such as procurement, financial management, monitoring and evaluation, and safeguards under the Project.

The Components of the project are Component A - Policy, Legal and Institutional Support; Component B - Cadastre Modernization; Component C - ICT and Geospatial Infrastructure and Component D - Project Management, Capacity Building, Public Outreach, and Monitoring & Evaluation.

The PIU is looking for a full time National Spatial Data Infrastructure (NSDI) specialist to assist Directorate for Geoinformation of KCA and PIU with professional advises and supervision on NSDI activities of the component C of the project. The objective of component C is to make important IT and geospatial investments in the Kosovo land and property market, and to support the implementation of KCA's IT and NSDI Strategies.

Job Description

The functions and responsibility of the KCA/PIU National Spatial Data Infrastructure (NSDI) specialist will be to assist Directorate for Geoinformation of KCA and PIU with professional advises and supervision on NSDI activities of the component C of the project. The NSDI activities are related to implementation of engagement strategy and awareness raising to maximize usage; technical training; review and update of the NSDI business model.

Specific tasks will be as follows:

- Professional advice for KCA in following establishment of NSDI according to the NSDI Strategy and the Law on NSDI in Kosovo;
- Professional support in coordinating the activities with other stakeholders for implementing strategy and the Law on NSDI;
- Analyses and supports KCA on managing the work of spatial data infrastructure at state level;
- Monitors the implementation of the NSDI Strategy and participates in the preparation of reports, as well as in drafting annual NSDI plans;
- Informs and supervises the application of relevant international standards related to the spatial data infrastructure;
- Supports the implementation of NSDI development;
- Supports in organizing the establishment of a state service for metadata for other stakeholders in accordance with the law;
- Participates in different trainings for building professional capacities;
- Prepares and participates on preparation of ToR's, participates on evaluation committees, and other activities at KCA. Also, can be appointed as Project Manager for the activities of KCA related to the NSDI implementation.
- Any other duties related to NSDI, required by the Executive Director of KCA, and Head of PIU.

National Spatial Data Infrastructure (NSDI) specialist

Required qualifications and experience:

- Bachelor's degree in Geodesy, Geomatics, Computer Science, Information Systems or related fields. Master's degree would be an advantage;
- Minimum 3 years working experience in GIS and NSDI-related activities;
- Experience with INSPIRE directive, specifications and services
- Experience in WebGIS technologies;
- Knowledge, skills and experience with international organizations will be an added advantage;

Required competencies and abilities

- Strong commitment to equality, fairness, integrity and human rights;
- Ability to pursue high standards of work and to be organized and effective;
- Ability to work effectively with minimum supervision and careful attention to details;
- Ability to take initiative, prioritize and coordinate work, handle pressure from strict deadlines and long hours;
- Excellent interpersonal and networking skills, as well as the ability to conduct professional relationships;
- To be well organized and able to learn complex systems and procedures quickly, and receptive to alternative problem solving;
- Ability to be a good team player and to function within a diverse, multiethnic and multicultural working environment;
- Detail - oriented and highly organized, with a proactive approach;

Period of Performance

NSDI Specialist will work on full time basis and contract duration is expected until the end of the REGIP project, i.e., November, 30. 2026. The remuneration will be paid based on the monthly rate agreed in the contract. Consultant is expected to commence services upon signing of the contract.

Reporting

National Spatial Data Infrastructure (NSDI) specialist will report to the Head of PIU and will submit monthly time-sheets to account for the actual days worked during the calendar month.

Selection process

Experienced and qualified individuals will be selected under the provisions of the World Bank's Procurement Regulations for Investment Project Financing (IPF) Borrowers, July 2016, based on open call.

Kosovo Cadastral Agency is dedicated to the principles of equal employment opportunities and it is also dedicated to take decisions for employment based on merits. We are dedicated to apply the state laws offering equal employment opportunities, as well as all the laws that have to do with employment conditions. The Agency desires to keep a working environment without sexual harassment or without discriminations based on the race, religion, color, national origin, sexual orientation, physical and mental disabilities, marital status, age or any other condition defended by state laws.